

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

December 19, 2013

5:30 P.M.

AGENDA

Present: Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on December 5, 2013 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending December 18, 2013 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of December 5 – December 18, 2013
- Report from the Building Inspector's Office December 17, 2013
- Finance Department Statement of Revenue and Expenditures for the months of November 2013
- Statement from the City Clerk's Office of all monies received during the month of November 2013 in the total amount of \$17,366.21
- Report of Public Hearing held by the Zoning Board of Appeals on December 16, 2013

RESOLVED: That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council in the amount of \$_____ are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. RESOLVED: The Common Council having reviewed a Simplified Environmental Assessment Form Part 1, dated December 3, 2013; and having evaluated and made the findings set forth in Part 2, the Common Council finds the proposed action, the enactment of the City of Plattsburgh Mooring Law, will not have any significant adverse environmental impacts.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. Motion to enact City of Plattsburgh Mooring Law P-2 as introduced at a City Council meeting held December 5, 2013 and identified as bearing a revision date of 12/2/2013.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. Motion to amend the proposed local law P-2 by making the amendments set forth in a revision to said law dated December 16, 2013.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. Motion to enact City of Plattsburgh Mooring Law P-2 as amended and identified as bearing a revision date of 12/16/2013.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request from the Council Budget Officer the Common Council amends the Mayor's Budget to include:

1. AFSCME and Police pay increases in 2014 budget, including related benefits
2. AFSCME and Police retro-payroll retirement system impact in 2014 budget.
3. Information Technology budget reduced by one position and the amount moved from payroll to the equipment line item within the IT budget
4. Recreation Complex transfer increased for AFSCME payroll and benefits increases to that fund.
5. Increase the General Fund transfer to the Library fund by \$60,000.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. RESOLVED: In accordance with the request therefore the Common Council approves the Strategic Tourism Planning Committee allocate \$13,000 from the Capital Project H7440.40 (Beach Analysis and Site Design) to bring total funding for Phase I of the Beach Project to the \$45,000 needed.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. RESOLVED: In accordance with the request therefore the Common Council approves the Rota Gallery to hold a winter celebration in Westelcom Park on Saturday, December 21, 2013 from 4pm – 7pm.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

H. RESOLVED: The Infrastructure Committee requests that the Mayor sign a 3 year contract with Symquest Group for Managed Printing Services for the City of Plattsburgh starting January 1, 2014 and ending December 31, 2016. This contract is based on the RFP response received on December 1, 2013. Symquest Group has agreed to all terms specified by the City in the RFP.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

I. RESOLVED: In accordance with the request therefore the Common Council approves Kate Quinn to hold the Great Strides Walk to benefit the Cystic Fibrosis Foundation at Melissa Penfield Park on Sunday May 18, 2014.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

J. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2013 General Fund Budget through a transfer of funding from Finance contract services and training appropriations to Finance office equipment appropriations as per the attached memo. The transfer will not change the total 2013 budget.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

K. RESOLVED: In accordance with the request therefore the Common Council approves the Adopt-A-Spot Program to grant “Case Family and Friends” permission to adopt the Wilcox Dock area and along Cumberland Avenue and Lake shore from Margaret Street to south boundary of Wilcox Dock and keep area free from litter and debris. No work shall commence without the approval of Superintendent of Public Works Mike Brodi.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST: None

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

MEETING ADJOURNED: _____